



DIRECTOR – CIVILIAN BENEFITS CENTER

Date: 3 December 2018

To: All Civilian Employees

Subj: Federal Benefits Open Season Ends 10 December 2018

1. This is the sixth message published regarding the Federal Benefits Open Season. You can find the previous Open Season messages at <https://portal.secnav.navy.mil/orgs/MRA/DONHR/Benefits/Pages/Benefits-Officer-Messages.aspx>.

2. Don't forget that Monday, 10 December 2018, is the last day of the Federal Benefits Open Season enrollment period for Federal Employees Health Benefits (FEHB), Federal Employees Dental and Vision Insurance Program (FEDVIP) and the Federal Flexible Spending Account Program (FSAFEDS).

If you are currently enrolled in health, dental, and vision insurance and do not want to make a change, no action is required. However, if you want to participate in FSAFEDS in 2019, you MUST make an election during the open season period.

Additional information about the benefits open season is available on the Office of Civilian Human Resources (OCHR) Portal at <https://portal.secnav.navy.mil/orgs/MRA/DONHR/Benefits/Pages/default.aspx>. To access the OCHR Portal, you must use a government computer and have a ".mil, .edu, or .gov" email address and a Department of Defense Common Access Card. If this is your first time accessing the OCHR Portal, you will be required to complete a simple registration.

3. Effective Date of Open Season Elections.

a. FEHB. If you are currently not enrolled in FEHB, your open season election will be effective 6 January 2019, provided you were in a pay status for any part of the preceding pay period. If you are currently enrolled in FEHB, your open season change will be effective 6 January 2019, regardless of whether you were in a pay status the preceding pay period. If you make a change during the open season, you should receive your new health insurance enrollment card from the carrier within 30 days of making your election or no later than 31 January 2019.

b. FEDVIP. The effective date of new FEDVIP elections and changes to current FEDVIP enrollments is 1 January 2019.

c. FSAFEDS. The effective date of FSAFEDS enrollments is 1 January 2019.

4. The Leave and Earning Statement (LES) you receive on 25 January 2019 will reflect your open season elections. It is your responsibility to review your LES carefully to ensure that correct premiums are being deducted from your pay.

5. How to report problems regarding open season elections.

a. FEHB.

- Phone: 888-320-2917 from 7:30 a.m. to 7:30 p.m., Eastern Time, Monday through Friday, except on federal holidays, with extended hours to 9:30 p.m. during the Federal Benefits Open Season (12 November – 10 December 2018).
- TTY: 866-359-5277.

- Email: navybenefits@navy.mil. Please do not include Privacy Act or other Personally Identifiable Information such as date of birth or social security number in your email correspondence.
- b. FEDVIP.
- Phone: 877-888-3337 from 9:00 a.m. to 7:00 p.m., Eastern Time, Monday through Friday.
 - TTY: 877-889-5680.
 - Email: Through the website at <https://www.benefeds.com/Portal/ContactUs?Submit=ContactUs>.
- c. FSAFEDS.
- Phone: 877-372-3337 from 9:00 a.m. to 9:00 p.m., Eastern Time, Monday through Friday.
 - TTY: 866-353-8058.
 - Email: Through the website at <https://www.FSAFEDS.com>.

Thank you,
Mary E. Foley